Clothing policy Federation of Student Sports Tilburg 2021



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## Reason

The Sports Centre and FOSST have created the need to write a clothing policy. The main reason for this is that more money has been spent structurally on the SSVs in previous years than is made available by Tilburg University.

## Objective

FOSST wil with the clothing policy ensure that there is an optimal allocation of the subsidy over the SSVs. The subsidy is distributed in such a way that subsidy is used where it is most needed. In this way we want to ensure that the teams and competition players of student sports clubs (SSVs) walk around with a representative outfit. This gives a correct, well-groomed and professional appearance, which benefits the objective of Tilburg University, namely the promotion. The clothing must be used in tournaments and competitions throughout the country and thus increases the brand awareness of Tilburg University.

## Policy

All SSVs that have competition-playing members are awarded sportswear that meets the standards set by the relevant association. This clothing is written off over a time to be determined, this depends on whether there is a lot of contact in the sport and how often sports are made in the clothing. For the recognisability of Tilburg University, the logo is placed on the main sponsor spot of the kit. The logo of the university that needs to be used is the logo where the words 'Tilburg University'are above the logo. The clothing is designed in accordance with the possibilities and rules of the union. After the depreciation period , the clothing remains under the management of the SSVs. This allows them to temporarily overcome the creation of new teams, as well as insuranceand/or irreparable damage to kits. These kits will eventually serve as spare kits. Associations may also determine in consultation with FOSST whether they sell / give away written-off kits to members. However, the SSVs must take care of themselves for sufficient spareuniforms.

## SSVs

The number of garments that an SSV receives depends on the number of league-playing members and the number of players that can be used during a match. For example, a team can consist of 25 members, while the match selection can onlybe 18 players. In this case, only 18 shirts will be provided. This only applies to sponsored clothing.

## Obligations

The SSVs are obliged to wear the sportswear during competitions of their associations. The clothing may notbe used for personal use, such as casual wear. The SSVs sign a contract for receipt of the clothing. This contract states that the clothing remains in the management of the SSVs. While wearing theclothing ordered by theuniversity, the wearers must adhere to the code of conduct. Any loss and/or damage of the clothing is the responsibility of the SSVs. If such damage has occurred that the players can no longer play in sponsored clothing, the association must report this in order to prevent breach of contract. Complaints that only come to light after use should be reported to FOSST as soon as possible. These complaints are further investigated in cooperation with the supplier and whether this is covered by the warranty. Other complaints must be reported before signing the contract. Damage due to use and loss (washing and the like) is not covered by the warranty; the SSVs must provide the player with new clothing themselves. It isnot possible to place reorders at FOSST's expense.

All communication takes place via FOSST, between the SSVs and the supplier only direct communication takes place about the design of the clothing. FOSST must always be informedof directcommunication

## Directives

The clothing must comply with the guidelines set by the union. Sponsorships must meet the terms of the association as well as the conditions of the Sports Centre. The garment sponsored by Tilburg University may contain external sponsors. External sponsors should always consult with FOSST first. In case of doubt, the approval of external sponsorship(s) will be discussed by FOSST with the Sports Centre. Other things,such as bags or socks, may be funded and sponsored by an external organisation.

## Plan of action

### Ordering procedure

The ordering procedure is discussed per SSV. Each SSV must contact the Treasurer of FOSST to start theplanning procedure.

### Process description SSV

1. Request new clothing from FOSST
2. Creating a design in collaboration with clothing partner
3. Share design with FOSST's treasurer for approval
4. Determining the variety of sizes (clothing moet are transferable)
5. Sign order form for agreement (Annex 1)
6. Transfer money (if necessary)
7. Order clothes and send an invoice to the treasurer of FOSST
8. Overview of ordered clothing (for FOSST & the association/team)
9. Long livering
10. Control of clothing by the association/team and FOSST
11. Receipt signs (Annex 2)
12. The clothing is owned by the association and it must keep track of who the shirts are issued to

### Process description FOSST

1. Review application of association / team
2. Share the balance of clothing pot with the SSV
3. Order fitting clothes (optional)
4. Determining the variety of sizes
5. Check final design and share with Inge Schepers for approval
6. Sign order form for agreement delivery (Annex 1)
7. Invoice received from SSV/clothing supplier and pay it
8. Overview of ordered clothing(for FOSST & the association/team)
9. Control of clothing by FOSST & the SSV
10. Receipt signs (Annex 2)
11. Checking the account
12. Write down on overview who/what/when/costs

### The first period

Between the first delivery and the second delivery, associations will have no reserves because they have not built them up. In the meantime, if there are new teams and/or players that become active in competition, the SSV must opt forold kits. That is why FOSST recommends keeping the old kits in stock. Associations that have never played competition and therefore do not have spare clothing will receive a higher amount in the first year in theclothing pot covered by FOSST. This will be a quadruple of the amount the association would receive if it was not a starting SSV. This allows FOSST to purchase competition clothing for the starting SSV directly.

### Control

After delivery of the clothing, the clothing mustbe worn at all times during the competition. Checks may be carried out for this. If the clothing sponsored by Tilburg University is not played, the costs of the clothing will still be recovered retroactively from the SSV.

### Broken clothing

Clothing that is broken should not be worn. This gives the university a bad image and is therefore forbidden. If the garment is broken, it must be taken by the SSV and the SSV is responsible for the fact that it is no longer worn.

## Annex 1; Order form sportswear

| Order form sportswear | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name SSV: | | | |  | | | | | | |
| Sport: | | | |
|  | | | | | | | | | | |
| Brand: | | |  | | | | | | | |
| Type: | | |  | | | | | | | |
| Color: | | |  | | | | | | | |
| Details: | | |  | | | | | | | |
|  | | | | | | | | | |  |
| Size: |  | | Some: | | | |  | |  |  |
|  |  | |  | | | |  | |
|  | |  | |
|  | |  | |
|  | |  | |
| Total cost: | | |  | | | | | |
| Available balance: | | |  | | | | | |
| To be paid by SSV: | | |  | | | | | |
| To be paid by FOSST: | | |  | | | | | |
|  | | | | | | | | | | |
| Date: | | |  | | | | | | | |
|  | | | | | | | | | | |
| Signature treasurer SSV: | | | | | |  | | Signature treasurer FOSST: | | |
|  | | | | | |  | |  | | |
|  | |  | | |

## Annex 2; Clothing contract SSVs



Clothing contract SSV:

The following Parties:

FOSST, now located at Academielaan 5, 5037 ET in Tilburg

And

*SSV*, legally represented by *Name*, hereinafter referred to as'Name'.

Have agreed the following:

*For* the benefit of the association, the name of the representative has the following garments in

received:

*Filling in obtained clothing*

Furthermore, *the name of the representative* indicates that he has agreed to the following conditions:

- The available clothing will be playedduring competition in the regional and national competitions that areheld. These clothing is also played at tournaments.

- Clothing that has been lost due to theft, damage or loss must be reported immediately.

- Take care of the clothing made available and to comply with washing regulations.

- The available clothing is only made available to sportsabs. In view of the hygiene regulations, the clothing will transfer to SSV after the term of this contract. These clothing should then be used as spare clothing for the competition playing teams.

-Bedtime arrangements other than those of Tilburg University and association name may be printed on clothing made available

The contract will apply for the period of 4 years (To be adjusted). After the expiry of this period, the agreement will be reconsidered.

For agreement, Namens:

Representative SSV: Chairman FOSST Treasurer FOSST

Vincent Moonen Lars Briels

Date: City: